



Ubuhlebezwe Municipality

Service Delivery Budget Implementation Plan

2014/15 Financial Year





TABLE OF CONTENTS

FOREWORD BY HIS WORSHIP THE MAYOR.....	3
1. MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED BY SOURCE	8
2. MONTHLY PROJECTIONS OF REVENUE AND EXPENDITURE FOR EACH VOTE.....	ERROR!
BOOKMARK NOT DEFINED.	
3. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE	12
4. WARD INFORMATION	13
5. DETAILED CAPITAL PROJECTS WORKS PLAN.....	15
6. CONCLUSION.....	17



FOREWORD BY HIS WORSHIP THE MAYOR

Our Service Delivery and Budget Implementation Plan (SDBIP), commits the uBuhlebezwe Local Municipality, to meeting specific service delivery and budget spending targets. The targets contained within this document will outline, how the uBuhlebezwe Local Municipality, will implement the objectives set out in the Integrated Development Plan (IDP).

The IDP is regarded as the agreed plan between the community and the uBuhlebezwe Local Municipality, and will guide our spending patterns, which will entail “where and on what” principle. This plan is the incorporation of the entire municipal area and not just for specific areas. Our IDP is also guided by the Constitution, which gives specific powers, functions and responsibilities to local government.

This segregation of responsibilities between the spheres government is very important to understand, because, as the local municipality we are responsible for certain services for example roads, traffic safety, urban planning, by-law enforcements, housing, electricity distribution, waste management treatment, tourism, and water and sewerage systems, whilst the backlogs in schools, hospitals and police services, for example is the responsibility of the Provincial governments.

After consulting widely with our community, and careful consideration of the challenges within our Municipality, we have decided that the main focus areas of the IDP, and therefore the SDBIP should be tourism, housing, and economic growth led infrastructure.

We believe, that if we don't invest in better services and infrastructure, new opportunities and investments will be comprised, and our challenges of create more jobs to address the high unemployment rate will not be materialized. For this reason, our SDBIP and IDP will focus primarily on making our municipality more efficient, and effective in service delivery, by managing our resources and employing the correct staff capacity.

Approved by the Mayor

Date: 29 May 2014

His Worship

Z D Nxumalo

THE MAYOR

Ubuhebezwe Municipality

1.1 Vision, Mission & Core Values

Vision

“To improve the quality of life of all its citizens by providing basic affordable services, a safe and healthy environment, eradication of poverty and maintaining the scenic beauty of this land. ”

Mission

“Ubuhlebezwe Municipality will strive to deliver an appropriate level of services to all our citizens by the year 2015 and alleviate poverty by promoting sustainable development whilst providing good governance and being transparent and accountable to the public.”

1.2 Legislative Mandates

In terms of Section 53 (1) (c) (ii) of the Municipal Finance Management Act, Act No 53 of 2003, the Service Delivery Budget and Implementation Plan is defined as a detailed plan approved by the Mayor of a Municipality for implementing the Municipality's delivery of municipal services and its annual budget, and must indicate the following:

- (a) projections for each month of –
 - (i) revenue to be collected, by source; and
 - (ii) operational and capital expenditure, by vote.
- (b) service delivery targets and performance indicators for each quarter, and
- (c) any other matters prescribed.

UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015



According to Section 53(c)(ii) of the Municipal Finance Management Act, the Mayor is expected to approve the Service Delivery Budget Implementation Plan within 28 days after the approval of the budget. In addition, the Mayor must ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the Service Delivery Budget Implementation Plan are made public within 14 days after their approval.

As per Municipal Finance Management Act Circular No 13, National Treasury currently prefers not to prescribe other matters to be included in the Service Delivery Budget and Implementation Plan. This is to ensure good governance and accountability on the part of Municipalities. However, there are five minimum requirements that the National Treasury requires to form part of the Service Delivery Budget and Implementation Plan (Municipal Finance Management Act Circular No. 13). These are outlined below:

1. Monthly projections of revenue to be collected by source;
2. Monthly projections of expenditure (operating and capital) and revenue for each vote;
3. Quarterly projections of service delivery targets and performance indicators for each vote;
4. Ward information for expenditure and service delivery; and
5. Detailed capital works plan broken down by ward over a 3-year period.

In terms of the Municipal Finance Management Act, a Vote is a Department or a functional area of a Municipality and represents the various levels at which the Council approves the budget.

As indicated by the National Treasury in Municipal Finance Management Act Circular No 13, the biggest challenge for Municipalities is to develop meaningful non-financial service delivery targets and indicators.



1.3 The SDBIP Process at UBuhlebezwe Municipality

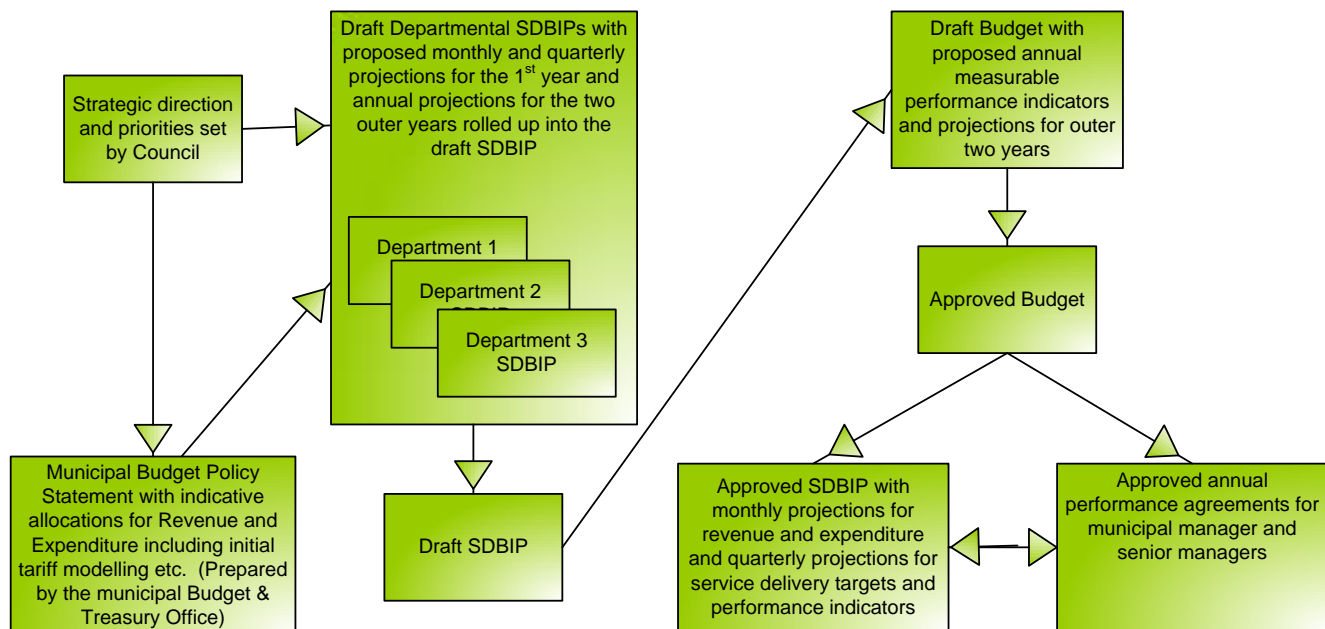


Figure 1: SDBIP Process

The Service Delivery and Budget Implementation Plan is a consolidated document, which incorporates and takes into account information contained in the Integrated Development Plan of the Municipality, Operational Plans for each Department and the budget statements for each Department within the Municipality. Resultantly, the completion of the Service Delivery and Budget Implementation Plan hinges on the finalisation of the above documentation.

The uBuhlebezwe Municipality began its budgeting process during the 2013 year, in which input into the Departments' strategic objectives and outputs for the 2014/2015 budget year were gathered and formed the basis of the individual Departmental scorecards.

Assigned to these strategic objectives and outputs were a set of targets, which the Municipal Officials viewed as vital to achieve in order to meet the service delivery requirements of the uBuhlebezwe Community.



With all the relevant information needed for the Service Delivery and Budget Implementation Plan, work began to fulfill the requirements of Section 53 of the Municipal Finance Management Act. Initially, meetings were held with the relevant Departmental heads and staff, in which their scorecards and budget statements for 2014/2015 year were discussed. These discussions facilitated the alignment of the strategic objectives and outputs to the budget statements, allowing for expenditure to be projected across the 2014/2015 year in terms of the service delivery targets set for the strategic objectives and outputs.

A Three year detailed Capital Works Plan was also compiled, which is a fair projection of capital expenditure to be incurred by the Municipality. Once complete, the above information was consolidated into the Service Delivery and Budget Implementation Plan.

1.4 Strategic Outcomes

Broad Strategic Objectives

- To improve the performance and functioning of the municipality.
- To develop staff to ensure effective service delivery.
- To develop a Succession Plan for existing staff members
- To improve safety and security within the municipal environment
- To develop councillor skills to ensure effective service delivery.
- To promote accountability to the citizens of UBuhlebezwe
- To ensure provision, upgrading and maintenance of infrastructure and services that enhances economic development.
- To Establish a landfill site
- To Identify and acquire land for local economic development.
- To pursue investment in strategic infrastructure necessary to attract and maintain business
- To promote culture of learning to enhance social development(illiteracy, skill, talent, education).
- To minimize the effect of natural and other disasters on communities.
- To promote financial sustainability
- To direct law enforcement to improve safety and security.
- To Invest in the development of to municipal area to enhance revenue.
- To Incur expenditure to create value.
- To Practice sound financial management principles.

Figure 1: Strategic Outcomes



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

1. MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED BY SOURCE

Description	Ref	Budget Year 2014/15												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2014/15	Budget Year +1 2015/16	Budget Year +2 2016/17
Revenue By Source	-													12	7	(21)
Property rates		11 675	600	(14)	(2)	1	(0)	(4)	(9)	(1)	(3)	2	(1)	245	937	749)
Property rates - penalties & collection charges		-	-	-	-	-	-	-	-	-	-	-	5	5	-	-
Service charges - electricity revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - water revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		140	142	131	140	145	140	146	136	136	137	131	162	687	772	301
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		29	29	41	38	38	37	41	26	41	37	34	40	434	434	434
Interest earned - external investments		43	177	178	131	410	74	157	204	110	199	401	316	400	544	697
Interest earned - outstanding debtors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines		15	20	9	16	5	9	3	9	18	16	15	15	151	151	151
Licences and permits		304	240	207	292	248	184	238	291	212	266	325	258	065	065	065
Agency services		80	54	56	62	48	35	58	43	43	53	59	59	650	650	650
Transfers recognised - operational		220	232	266	213	217	237	216	222	212	213	217	68 978	443	153	153
Other revenue		28 506	1 831	157	585	21 984	273	220	435	15 558	458	(555)	(68 260)	190	458	534
Gains on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	1 500	500	-	-
Total Revenue (excluding capital transfers and contributions)		41 012	3 325	1 032	1 476	23 096	988	076	1 358	16 328	1 378	629	3 074	771	164	236
Expenditure By Type	-													41	43	45
Employee related costs		3 347	3 404	3 442	3 477	5 251	654	296	3 094	3 197	2 991	2 979	3 057	190	100	203
Remuneration of councillors		617	617	625	621	621	621		584	617	617	570	617	7	7	7



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

Debt impairment	-	-	-	-	-	-	621	-	-	-	-	1 000	349 000	698 000	668 000
Depreciation & asset impairment	-	-	-	-	-	141	-	-	-	-	-	11 859	18 000	19 000	20 000
Finance charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk purchases	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other materials	-	-	-	-	-	-	-	-	-	-	-	2 596	596	464	589
Contracted services	0	6	2	12	6	6	6	12	5	10	6	5 288	360	628	909
Transfers and grants	141	158	547	258	(13)	380	318	108	258	238	355	1 836	583	867	968
Other expenditure	1 753	3 785	4 443	902	(216)	430	974	3 827	4 161	3 005	10 919	(3 260)	776	166	521
Loss on disposal of PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure	5 858	7 970	9 059	5 270	5 650	233	266	7 625	8 239	6 860	14 829	22 994	853	923	858
Surplus/(Deficit)	35 154	(4 645)	(8 027)	(3 793)	17 446	(12 245)	(191)	(6 267)	8 089	(5 483)	(14 200)	(19 920)	14 082	(5 759)	(41 622)
Transfers recognised - capital	-	(223)	-	(393)	(1 442)	353	(119)	-	(197)	(4 460)	(5 719)	41 474	568	29	29
Contributions recognised - capital	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contributed assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	35 154	(4 868)	(8 027)	(4 186)	16 003	(17 598)	(310)	(6 267)	7 892	(9 943)	(19 918)	21 554	486	19 270	(16 593)
Taxation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Attributable to minorities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	1	35 154	(4 868)	(8 027)	(4 186)	16 003	(17 598)	(6 267)	7 892	(9 943)	(19 918)	21 554	486	19 270	(16 593)



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

2. KZN434 UBUHLEBEZWE - SUPPORTING TABLE SA26 BUDGETED MONTHLY REVENUE AND EXPENDITURE (MUNICIPAL VOTE)

Description	Ref	Budget Year 2014/15												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2014/15	Budget Year +1 2015/16	Budget Year +2 2016/17
Revenue by Vote	-															
Vote 1 - Executive & Council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Budget & Treasury		40 225	964 ¹	165	389	22 336	112	289	199	15 669	570	563	2 298	84 779	99 020	69 487
Vote 3 - Corporate Servicers		218	235	228	227	228	251	231	215	228	227	224	248	2 760	263	266
Vote 4 - Community & Social Services		23	89	181	(16)	47	76	108	20	23	107	68	178	905	905	905
Vote 5 - Sports & Recreation/Parks		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 6 - Public Safety		315	254	215	306	213	190	274	264	227	280	339	272	3 150	3 150	3 150
Vote 7 - Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - Planning & Development		7	1	54	1	5	0	3	9	-	1	0	23 568	23 648	25 119	25 129
Vote 9 - Roads Transport		83	417	57	36	(1 319)	(5 134)	(94)	514	(152)	(4 406)	(6 414)	(5 442)	(21 853)	1 715	1 715
Vote 10 - Waste Management		140	142	131	140	145	140	146	136	136	137	131	162	1 687	1 772	301
Vote 11 - 0		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - 0		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - 0		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - 0		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - 0		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue by Vote		41 012	102³	032¹	1 083	21 654	(4 365)	957	358¹	16 131	(3 083)	(5 090)	21 284	95 076	131 943	100 953
Expenditure by Vote to be appropriated	-															
Vote 1 - Executive & Council		1 017	276 ¹	616 ¹	1 245	1 820	1 240	724 ¹	031 ¹	1 117	1 431	829	2 876	17 221	17 602	17 980
Vote 2 - Budget & Treasury		629	796	941	844	731	7 390	531	644	864	631	898	15 106	30 004	31 776	33 115
Vote 3 - Corporate Servicers		814	1	1	1 476	1 547	1 803	1	1	1 308	1 562	1 423	1 996	17 776	17 604	18 500



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

Vote 4 - Community & Social Services		422	451				590	383								
	357	504	835	896	641	684	737	383	785	394	510	638	7 362	7 751	8 162	
Vote 5 - Sports & Recreation/Parks	7	38	11	8	4	228	9	14	(0)	61	(65)	273	588	617	648	
Vote 6 - Public Safety	439	421	455	579	920	885	522	414	570	399	375	550	6 529	6 874	7 239	
Vote 7 - Housing	40	50	111	111	129	106	105	42	43	37	41	58	874	925	980	
Vote 8 - Planning & Development	1 444	306 ²	449 ²	(1 108)	(1 826)	(257)	363 ⁽⁵⁾	603 ²	2 522	1 282	9 672	(8 103)	5 621	5 912	31 145	
Vote 9 - Roads Transport	682	722	848	806	1 322	770	797	704	739	849	904	1 031	10 173	10 680	11 217	
Vote 10 - Waste Management	441	512	529	595	759	529	716	500	550	458	598	1 031	7 217	7 581	7 965	
Vote 11 - 0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 12 - 0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 13 - 0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 14 - 0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vote 15 - 0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Expenditure by Vote	5 869	047⁸	246⁹	5 453	6 046	13 377	367¹	719⁷	8 496	7 102	15 185	15 456	103 363	107 323	136 951	
Surplus/(Deficit) before assoc.	35 143	945⁽⁴⁾	214⁽⁸⁾	(4 369)	15 607	(17 742)	(411)	361⁽⁶⁾	7 635	(10 185)	(20 274)	5 828	(8 288)	24 620	(35 998)	
Taxation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Attributable to minorities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Surplus/(Deficit)	1	35 143	945⁽⁴⁾	214⁽⁸⁾	(4 369)	15 607	(411)	361⁽⁶⁾	7 635	(10 185)	(20 274)	5 828	(8 288)	24 620	(35 998)	



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

3. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

The quarterly targets and quarterly projections of expenditure schedule is attached as annexure to this SDBIP.



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

4. WARD INFORMATION

Expenditure and Service Delivery per Ward is included in Section 5 of this report.

WARD 1	WARD 2	WARD 3	WARD 4	WARD 5	WARD 6
1. Mahhehle	1. Ixopo Town	1. Mpofini	1. Mariathal	1. Emkhunya	1. Hlokozi
2. Ncakubana	2. Hopewell	2. Sgedleni	2. Hlanzeni	2. Embo	2. Ngomakazi
3. Mahhafana	3. Carrisbrook	3. Nonkwenkwane	3. Fairview	3. Isangcwaba	3. Gudlucingo
4. Cabazi		4. Bhensela	4. Emakholweni	4. Zasengwa	
		5. Mahlathi	1. Emandilini	5. Emqanqala	
		6. Mashakeni	5. Spreza	6. Ebhobhozi	
		7. Chibini		7. Emnyanyabuzi	



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

WARD 7	WARD 8	WARD 9	WARD 10	WARD 11	WARD 12
1. Jolivet	1. Hluthankungu	1. Highflats	1. Umhlabashane	1. Kwanokweja	1. Emazabekweni
2. Ndonyane	2. Flasher	2. Kozondi	2. Kwathathane	2. Etop	2. Bovini / Emadungeni
3. Njane	3. Gudwini	3. Springvalle Mission	3. Kamashumi	3. Eplain Hill	3. Emgodi / Skeyi
4. Emgangeni	4. Esgcakini	4. Koshange	4. Black Store	4. St. Alois	4. Emdabu
		5. Kokhoza	5. Emgodi / Embambalala	5. Kadladla	5. Kwamagaba
		6. Nhlamvini	6. Kwanokwena	6. Afrika	6. Kwantambama
		7. Ethuleshe / Ehholo		7. Ka2000	7. Emaweni
		8. Kaskhunzana / Koshinga			



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

5. DETAILED CAPITAL WORKS PLAN

WARD	NAME OF PROJECT	2014/2015				
		Quarter 1 Jul – Sep	Quarter 2 Oct – Dec	Quarter 3 Jan – Mar	Quarter 4 Apr – Jun	Total
2	Peace Initiative Hall					✓
1	Mahhehle Hall					✓
9	Upgrading Highflats Hall					✓
10	Eziqhingini Sportfield					✓
	Portion of East street					✓
3	Sgedleni Road					✓
4	Mariathal Roads					✓
5	Phambuka Road					✓
6	Mthembu-Mtungwa Road					✓
7	Masulumaneni Road					✓
8	Mpizo Road					✓
10	Dawa Road					✓
11	2000 Road					✓
1	Mthamo Road					✓
1	Webbstown Community Hall					✓
12	Mgodi/Skeyi Road Phase 2					✓



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

CAPITAL PROJECT WORKS PLAN				
WARD	NAME OF PROJECT	EXTENT	TOTAL 2014/2015 R	TOTAL 2015/2016 R
2	Peace Initiative Hall		✓	-
1	Mahhehle Hall		✓	-
9	Upgrading Highflats Hall		✓	-
10	Eziqhingini Sportfield		✓	-
	Portion of East street		✓	-
3	Sgedleni Road		✓	-
4	Mariathal Roads		✓	-
5	Phambuka Road		✓	-
6	Mthembu-Mtungwa Road		✓	-
7	Masulumaneni Road		✓	-
8	Mpizo Road		✓	-
10	Dawa Road		✓	-
11	2000 Road		✓	-
1	Mthamo Road		✓	-
1	Webbstown Community Hall		✓	-
12	Mgodi/Skeyi Road Phase 2		✓	-



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

CONCLUSION

A series of reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports, for which the MFMA gives very clear guidelines. The reports then allow the Councillors to monitor the implementation of service delivery programmes and initiatives. The following planning and reporting cycle has been fully implemented at uBuhlebezwe Municipality.



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

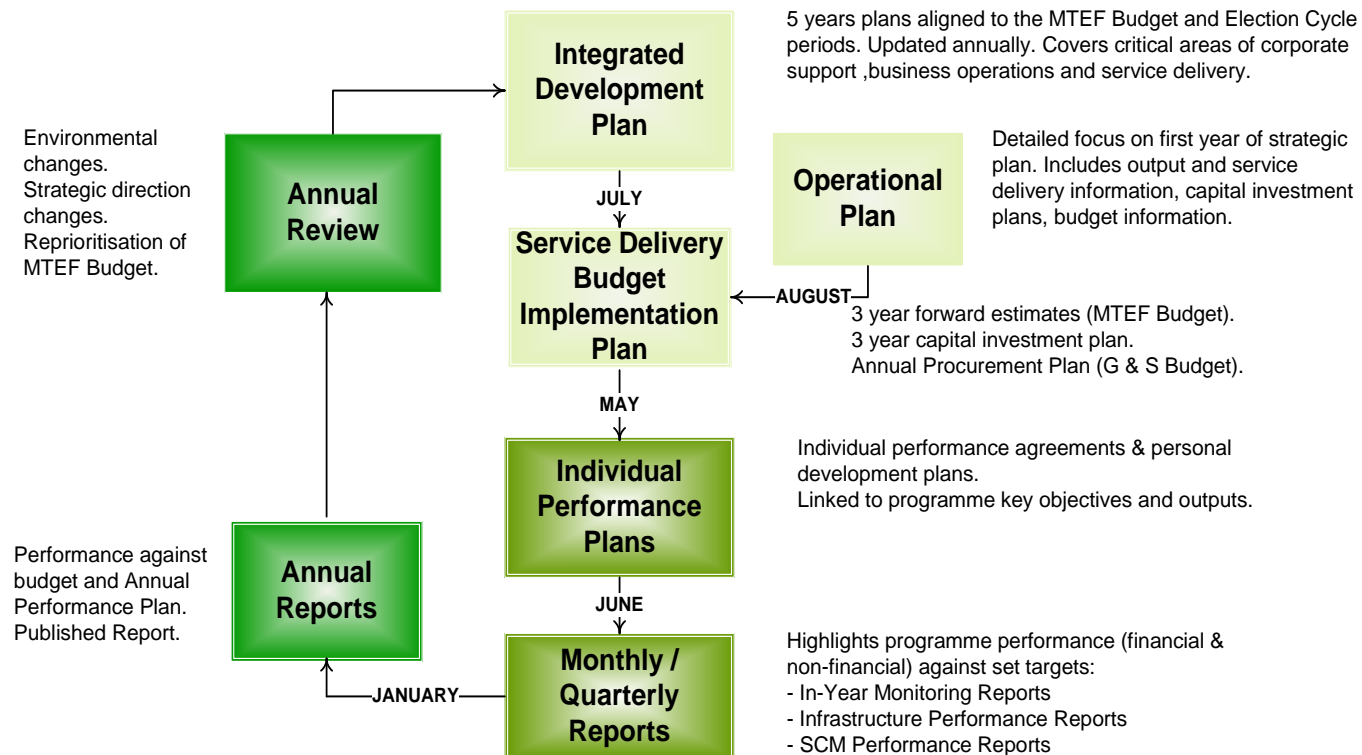


Figure 2: Planning & Reporting Cycle



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

7.1 Monthly Reporting

Section 71 of the MFMA stipulates that reporting on actual revenue targets and spending against the budget should occur on a monthly basis. This reporting must be conducted by the accounting officer of a municipality no later than 10 days after the last working day of each month. Reporting must include the following:

- a. Actual revenue per source;
- b. Actual borrowings;
- c. Actual expenditure per vote;
- d. Actual capital expenditure per vote; and
- e. The amount of any allocations received.

If necessary, explanations of the following must be included in the monthly reports:

- a. Any material variances from the Municipality's projected revenue by source, and from the Municipality's expenditure projections per vote;
- b. Any material variances from the service delivery and budget implementation plan; and
- c. Any remedial or corrective steps taken or to be taken to ensure that the projected revenue and expenditure remain within the Municipality's approved budget.

7.2 Quarterly Reporting

Section 52 (d) of the MFMA compels the Mayor to submit a report to the Council on the implementation of the budget and the financial state of affairs of the Municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the Mayor's quarterly report.



UBUHLEBEZWE MUNICIPALITY
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2014/2015

7.3 Midyear Reporting

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The Accounting Officer is required by the 25th of January of each year to assess the performance of the Municipality during the first half of the year, taking into account:

- i. The monthly statements referred to in section 71 for the first half of the year;
- ii. The Municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the Service Delivery and Budget Implementation Plan;
- iii. The past year's annual report, and progress on resolving problems identified in the annual report; and
- iv. The performance of every Municipal Entity under the sole or shared control of the Municipality, taking into account reports in terms of section 88 of the MFMA from any such entities

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

7.4 Recommendations for SDBIP Process

The implementation of an automated business solution will enhance the completeness and quality of information presented in future SDBIP's.