



UBUHLERHANGA MUNICIPALITY
CHIEF FINANCIAL OFFICER
SUPPLY CHAIN MANAGEMENT

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QUOTE NO: UBU-Q-08/11/15

Date: 24/11/2015

Dear Sir / Madam

REF: 26834

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR THE SUPPLY AND DELIVERY OF GLOBES

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and must be submitted in a sealed envelope to the Tender Box. The envelope must be clearly marked "GLOBES: UBU-Q-08/11/15" not later than the **04 December 2015** at 12h00 to: 29 Margaret Street, Ixopo 3276

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- The quote must be submitted on a separate page containing the letterhead of your business.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 2, MBD 4, MBD 6.1, MBD 8 & MBD 9 must be scrutinized, completed and submitted together with your quotation.
- A valid Tax Clearance Certificate(MBD2)
- Proof of registration in the database not older than 12 months
- Proof of municipal accounts not older than 2 months
- **A certified copy of a valid BBEE certificate or sworn affidavit**
- Proof of Company Registration Document or a copy of ID if a Sole Trader
- Letter/Statement confirming status of municipal accounts (i.e rates, water)
- Attach an affidavit confirming that none of the Directors/Shareholders are employed in the Service of the state.

NB: No quotations will be considered from persons in the service of the state.

The council does not bind itself to accept the lowest or any quotation and reserves the right to accept the quotation as whole or in part, at the rates quoted

Failure to comply with these conditions may invalidate your offer.

Yours Faithfully,

Mr GM Sineke
MUNICIPAL MANAGER

SCHEDULE

ITEM	QUANTITY	DESCRIPTION	PRICE INCLUDING VAT
1	50	80w FLOURESCENT STARTERS	
2	100	240v DOWNLIGHTS	
3	50	DELUX D 18w B.C. GLOBES	
4	20	SPECTRUM DAY/ NIGHT SWITCHES	
5	100	PL-S 9w/840 GLOBES	
6	100	4ft LED FLOURESCENT TUBES	
7	100	5ft LED FLOURESCENT TUBES	
DELIVERY ADDRESS: 29 MARGARET STREET IXOPO 3276			