

EXTERNAL ADVERTISEMENT

Ubuhlebezwe Municipality with its seat in Ixopo invites applications from suitably qualified persons for appointment to the following position.

INFRASTRUCTURE, PLANNING AND DEVELOPMENT DEPARTMENT

DIRECTOR INFRASTRUCTURE, PLANNING AND DEVELOPMENT

(This is a 5 year fixed-term employment linked to performance which ends one (1) year after the next Local Government Elections and can be renewable subject to negotiations)

Total Remuneration package will be in terms of Government Gazette No 40118, Notice No. 381 of 2016 which stipulates Remuneration Packages for Grade 3 municipalities as follows:

- Total Remuneration Package: Minimum: **R 768 305.00**
- Total Remuneration Package: Midpoint: **R 878 063.00**
- Total Remuneration Package: Maximum: **R 987 820.00**

NB:

- Shortlisted applicants will be required to have their qualifications verified and undertake a competency assessment in line with Regulation 16 of Government Gazette No. 37245
- The successful candidate will be based in Ixopo and expected to sign an Employment Contract, Performance Agreement, disclosure of financial interest and be subjected to security vetting.

MINIMUM QUALIFICATIONS AND REQUIREMENTS:

- Matric Certificate and a Degree in Civil Engineering.
- Registration as a Professional Engineer/Technologist. A postgraduate degree and a Certificate Programme in Management Development for Municipal Finance (CPMD) will be an added advantage
- A minimum of seven years of relevant experience at senior and middle management levels, of which at least 5 years must be at senior management level.
- In Depth knowledge of Local Government Legislation and Sound knowledge of Municipal Finance Management.
- Understanding of the developmental challenges facing the Local Government.
- The ability to develop, implement and manage strategic goals, policies, procedures and plans for the directorate and align them with strategic objectives of the Municipality.
- The ability to integrate services delivery in the context of the councils IDP and oversee the related budget and implementation thereof.
- Proficiency in Human Resources Management and advanced Project Management Skills.
- Core Competencies as set out in the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers, 17 January 2014. If the appointee has not yet attained the Minimum Competency qualification, he or she will be required, as a condition of appointment, to complete this training within a specific period of time.
- A Code B driver's license

KEY PERFORMANCE AREAS:

- Provide strategic leadership over the Town Planning, GIS Housing, Project Management, Building inspectorate and maintenance Units within the infrastructure Planning and Development Department.
- Fulfil the statutory duties of a manager appointed in terms of section 56 of the Municipal Systems Act and the Municipal Finance Management Act in particular and in other relevant legislation in general.
- Manage the provision of services to the community in a sustainable and equitable manner through IDP.
- Manage capital projects in terms of design, tender, budget, quality and expenditure.
- Provide advice and support to council, the Municipal Manager and other office bearers on all functions of the Directorate.
- Develop and implementing a management Strategy to facilitate sustainable infrastructure, development and maintenance of roads and public works, storm water, EPWP and Project Management.
- Provide visionary and innovative leadership to a diverse technical workforce.
- Ensure optimal utilisation of the Councils resources in terms of implementing its strategic objectives articulated in the IDP and the fulfilment of its statutory mandate.
- Prepare and Control the budget of the Directorate.
- Ensure all households earning less than the stipulated amount receive Free Basic Services
- Development of the GRAP compliant MTREF Budget for the Department.
- Develop and monitor Service Delivery and Budget Implementation plans (SDBIP)
- Facilitate adequate IGR participation.
- Advise Local Municipalities and Communities on social and institutional activities through the ISD and IGR Forums.
- Advise the Municipal Manager and timeously and on matters pertaining to the Directorate.

PLEASE NOTE:

1. It would be expected of candidates to be subjected to thorough evaluations. Previous and current employers and references will be contacted. Verification will be done on his/her qualifications, criminal- and credit records.
2. The candidate will be required to disclose all financial interests. Original qualification certificates must be produced at any resultant interviews.
3. Appointment is subject to the signing of an employment contract and performance agreement in terms of Section 57 of the Municipal Systems Act.
4. The appointment will be done in accordance with the Regulations on appointment and conditions of employment of Senior Managers.

Applications must be submitted in the prescribed Application Form for Employment (ANNEXURE C) in terms of Regulation 11(1) of the Local Government Regulations on Appointment and Conditions of Employment of Senior Managers contained in the Government Gazette No 37245 of 17 January 2014, together with a signed letter of application, a comprehensive CV and certified copies of original certificate(s) and ID must be forwarded to: The Municipal Manager, P.O. Box 132, and Ixopo 3276 by not later than 16h00, 22 December 2017. Faxed applications will not be

accepted. If you do not hear from Council within 30 days after the closing date, please consider your application as unsuccessful.

Enquiries should be directed to HR Manager, Mr L.S. Hlophe at (039) 834-7700.

Council reserves the right not to make any appointments into the above-mentioned positions.

Ubuhlebezwe Municipality is an equal opportunity and an affirmative action employer.

**GM SINEKE
MUNICIPAL MANAGER**